

Job Description

Reference	Vacancy 453	Job Title	Inventory & Planning Controller
Department	Logistics	Reporting to:	Logistics Manager
Salary	£15.72 p/H	Hours of Work	37 Hours - Days
Type of Contract	Contract or Employed	Contract Duration	Ongoing or Permanent

COMPANY INFORMATION

CAD CAM Automotive (CCA) is an established and growing Automotive Engineering company who for over 100 years have been involved in the design and development of some of the world's most iconic vehicles.

What can we offer you?

- Competitive salary
- 33 Days Holiday including public holidays each year
- Employer paid health cash plan (covering optical, dental plus other benefits)
- Contributory pension scheme
- Life assurance
- Corporate discounts
- Employee referral scheme
- Provided company branded workwear
- Incentives for qualified first aiders

JOB PROFILE

Overall Purpose and Aims of the Job Role

The Inventory & Planning Controller will manage the planning related to all project, production and logistics activities. They will work closely with all aspects of the business including the logistics and project management teams ensuring that the capabilities and capacities of operations are balanced to support customer and business needs. As well as their day to day duties, they will oversee the capacity planners.

Key Tasks – Roles & Responsibilities

- Responsible for control of the Inventory stock internally including conducting Stock audits and Stock takes with the ability to create, manage and measure company Stock valuation
- Create and manage Production and Press plans for incoming work schedule
- Optimising business capacity using forecast capacity planning
- Ensuring that the requirements of the shop floor are understood by making sure that all resources i.e supplier parts and blanks are delivered in line with job requirements whilst minimizing on site stock
- Reporting on capacity planning issues and forward load requirements, completing and managing reporting whilst challenging non-conformance
- Overseeing the business capacity planners, providing guidance and assistance
- Defining Internal Material processes with the complete control of movement
- Developing processes across the company to improve part storage and control
- Following best practise for planning/logistics and make recommendations for improvements where relevant
- Liaising with internal and external personnel to ensure customer deliveries are complete, all data input accurately, efficiently and outcomes achieved

- Developing and maintain good working relationships with internal and external personnel, communicating to facilitate cost effective and efficient working.
- Managing Inventory waste; creating KPI's that can be used working with Production to understand waste to the company.
- Adhoc duties as required

PERSON SPECIFICATION

Technical/IT and Educational Requirements

Essential	Desirable
<ul style="list-style-type: none"> • GCSE Maths & English (A-C) or equivalent • Microsoft Office Skills inc excel 	<ul style="list-style-type: none"> • HNC/HND or equivalent within a relevant engineering discipline • Degree in a related subject

Competencies

Essential level of competency	Desirable level of competency
<ul style="list-style-type: none"> • Experience working within a planning or logistics role • Experience of successful cost reduction • Experience of reporting and developing key performance indicators (KPIs) • Ability to establish good working relationships with colleagues and customers • Ability to challenge • Problem solving and implementation skills • Process driven • Excellent organisation skills 	

Other Information

- Applicants must have the unrestricted right to work in the UK
- CAD CAM Automotive is an equal opportunity employer

If you are interested in applying for this role please submit a copy of your CV and cover letter to HR@cad-cam-automotive.co.uk

Visit our website for further details about CAD CAM and our exciting opportunities
www.cad-cam-automotive.co.uk