

Job Description

Reference	Vacancy 330	Job Title	Laser Programming Apprentice
Department	Manufacturing	Hours of Work	37 Hours
Type of Contract	Employed	Contract Duration	Fixed Term
Reporting To:	Manufacturing Manager		

JOB PROFILE

Overall Purpose and Aims of the Job Role

Due to our growth, we are looking for driven, enthusiastic and committed apprentices to join our business within various departments in order to invest in skilled employees. Each apprenticeship role will involve diverse and exciting daily tasks within a challenging environment – Your work will matter and be crucial to the business function. You will not only obtain recognised and formal qualifications on completion but also the experience for a successful, life long career within the sector.

This is an exciting opportunity for a Laser Programmer Apprentice to join the Manufacturing Laser Team. The successful candidate will be fully mentored and participate on a broad range of projects.

Health & Safety Responsibilities

- To comply with the statutory provisions of the Health and Safety at Work Act 1974 and any Company policy in regards to health and safety including the wearing of PPE.
- To assist with accident investigations and to assist in putting measures in place to avoid repetitions.
- To assist with the completion of risk assessments.
- To ensure all employees have access to a safe working environment and company health and safety policy is applied including the enforcement of PPE
- To maintain a good level of housekeeping

Key Tasks – Roles & Responsibilities

This daily tasks of this role will include:

- Assisting with offline programming of a 5 axis laser
- Helping to complete operations to the required standards and quality levels
- Ensuring all required paperwork / labels are correctly completed and filed as necessary
- Working as part of a team
- Liaising with other business departments when required
- Maintaining a clean, tidy and safe working environment
- Following Company Health & Safety procedures
- Ensuring all work is carried out in accordance with the Company's quality accreditation
- Ad-hoc duties as required

PERSON SPECIFICATION

Technical/IT and Educational Requirements

Essential	Desirable
<ul style="list-style-type: none"> • 5 GCSE'S Grades A*- C (or equivalent) • Minimum GCSE Grade C (or equivalent) in Maths & English Language 	<ul style="list-style-type: none"> • N/A

Competencies

Essential level of competency	Desirable level of competency
<ul style="list-style-type: none"> • Must possess a genuine interest in automotive or engineering • Ability to use initiative to problem solve and think outside of the box • Technically minded • Motivated and committed individual • Excellent communication skills • Ability to work as part of a team • Good time keeping • Strong work ethic • Positive, can-do attitude 	<ul style="list-style-type: none"> • N/A

Company Requirements

<p>Processes</p> <ul style="list-style-type: none"> • To follow Company policies • To ensure that confidentiality and data protection is respected and maintained at all times. • To ensure Company waste management and environment policies are followed. <p>General</p> <ul style="list-style-type: none"> • To perform any other duty as directed by line management which is safe to complete and you have appropriate knowledge to carry out. • The responsibilities outlined above cannot totally encompass or define all tasks, which may be required of the post holder. The outline of responsibilities given above may, therefore, vary from time to time.
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Other

<ul style="list-style-type: none"> • In order to be considered for this role candidates must be able to prove eligibility to work in the UK • CAD CAM Automotive is an equal opportunity employer

If you are interested in applying for this role please submit a copy of your CV and cover letter to HR@cad-cam-automotive.co.uk